

**CITY OF PEMBROKE PINES
EXPENDITURE REPORT
AS OF: November 30, 2019
17% OF YEAR**

UNAUDITED

Object	Account Description	Current	Year To Date	Encumbrances	Budget	PCT	Available Funds
1 General Fund							
519 Other general governmental services							
1001 City Clerk							
<u>Personnel Services</u>							
12047	City Clerk	8,618	15,081	0	111,492	14%	96,411
12287	Document Management Specialist	3,843	6,726	0	49,962	13%	43,236
12620	Cashier II	3,174	5,555	0	41,263	13%	35,708
12684	Clerical Spec II	8,806	15,411	0	114,475	13%	99,064
12775	Deputy City Clerk	4,646	8,131	0	60,404	13%	52,273
12782	Deputy City Clerk/Occ Lic Admin	4,738	8,291	0	61,589	13%	53,298
12990	Accrued Payroll	0	17,827	0	0	0%	(17,827)
12992	Vacation leave - retire/term	0	12,538	0	8,000	157%	(4,538)
12996	Sick leave - retire/term	0	0	0	7,000	0%	7,000
13509	Shared - Secretary	0	0	0	13,120	0%	13,120
13525	Senior Board Secretary	635	1,079	0	19,890	5%	18,811
13679	P/T Passport Clerk	1,345	2,432	0	19,869	12%	17,437
14000	Overtime	0	0	0	500	0%	500
15107	Automobile allowance	277	554	0	3,600	15%	3,046
15116	Cell Phone Pay	75	150	0	900	17%	750
21000	Social Security- matching	2,608	5,494	0	39,180	14%	33,686
22000	Retirement contributions	2,593	5,186	0	31,112	17%	25,926
22010	Defined contribution - General	1,424	2,492	0	18,516	13%	16,024
23000	Health Insurance	12,080	24,160	0	144,960	17%	120,800
23100	Life Insurance	163	326	0	1,954	17%	1,628
24000	Workers compensation	124	248	0	1,492	17%	1,244
26300	General retiree health contrib	9,764	19,528	0	117,168	17%	97,640
Sub Total		\$64,914	\$151,209	\$0	\$866,446	17%	\$715,237

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1 General Fund							
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1001 City Clerk							
<u>Operating Expenditure/Expenses</u>							
31500	Professional services- other	0	0	0	50,000	0%	50,000
34050	Contractual microfilming	736	1,232	168,041	302,282	56%	133,009
34989	Contractual service provider	10,550	15,497	0	155,694	10%	140,197
40100	Travel/conferences	0	0	0	4,000	0%	4,000
44200	Rents- machinery & equipment	0	0	4,524	10,000	45%	5,476
45440	Insurance- errors & omissions	0	0	0	600	0%	600
46250	R & M equipment	0	0	0	2,000	0%	2,000
46800	Maintenance contracts	0	0	548	7,941	7%	7,393
46801	I.T. Maintenance contracts	0	0	108,837	144,660	75%	35,823
47100	Printing	580	580	0	4,500	13%	3,920
47400	Codification of ordinances	1,989	1,989	0	10,000	20%	8,011
49000	Legal/employment ads	1,637	1,637	0	19,600	8%	17,963
49100	Recording fees	0	0	0	4,000	0%	4,000
51100	Office supplies	1,515	1,515	0	17,000	9%	15,485
52650	Equip < than \$1000	565	565	0	11,000	5%	10,435
52652	Software < than \$1000 &/or licenses	0	0	12,625	17,800	71%	5,175
52653	Computer equipment < \$1000	0	0	0	2,500	0%	2,500
54100	Memberships/ dues/ subscription	100	400	0	800	50%	400
55229	Training	0	0	0	2,000	0%	2,000
Sub Total		\$17,673	\$23,416	\$294,575	\$766,377	41%	\$448,385
Total for the Division		\$82,587	\$174,625	\$294,575	\$1,632,823	29%	\$1,163,623